



# LONE WORKING POLICY

GRP-POL-3.2-02

## Who is the policy for?

- All lone working individuals employed by or on behalf of Certas Energy UK Ltd and any entity under the management control of Certas Energy.

## Where does the policy apply?

- Wherever Certas Energy or entity under the management control of Certas Energy conduct business.

## What goals are we aiming to achieve?

Certas recognises that some people may be required to work alone to fulfil tasks. Without suitable and sufficient controls, these colleagues and persons working alone on behalf of Certas may be exposed to increased health and safety risks. Certas actively seeks to reduce this to as low as reasonably practicable.

## How will we deliver the goals?

To ensure that all persons working alone on behalf of Certas are not exposed to a higher degree of risk because of their job role, we will:

- Complete risk assessments to ensure risk is reduced to as low as reasonably practicable prior to carrying out lone working activities.
- Reduce the need to work alone whenever possible by modifying the design of the working arrangements where appropriate.
- Provide suitable control of the Health and Safety risks arising from lone working activities.
- Document and communicate procedures governing lone working arrangements.
- Ensure all colleagues and persons working on behalf of Certas are trained and deemed competent to carry out lone working activities.
- Provide information, instruction and adequate supervision.
- Provide suitable communications devices, lone working safety devices and protective equipment as necessary.
- Manage lone working factors associated with stress, mental health and wellbeing.
- Provide mental health and wellbeing support for all colleagues as required.

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